



**Rwandan Youth Information Community Organisation
Annual Report 2011**

CONTENTS

1. CONTENTS.....	2
2. ABREIVATIONS AND ACRONYMS.....	3
3. CHARITY OVERVIEW.....	4
4. CHARITABLE OBJECTIVES, GOVERNANCE STRUCTURE.....	5
5. A WORD FROM THE BOARD OF TRUSTEES.....	6
6. EXECUTIVE SUMMARY.....	7
7. PROJECTS.....	8
8. FINANCE.....	12
9. PLANS FOR THE FUTURE.....	13
10. ACKNOWLEDGEMENTS.....	13
11. SIGNATURES.....	14

ABBREVIATIONS AND ACRONYMS:

AIDS: Acquired Immunodeficiency Syndrome

CM: Centre Marembo

HIV: Human immunodeficiency virus

rYico: Rwanda Youth Information Community Organisation

NGO: Non-Government Organisation

UK: United Kingdom

CHARITY OVERVIEW

This is the Annual Report for the period 1st January 2011 to 31st December 2011

Charity name

Rwandan Youth Information Community Organisation (rYico)

Registered charity number

1104274

Principal address

rYico, Community Base, 113 Queens Road, Brighton, BN1 3XG, United Kingdom

Contact details

Tel: +44 (0)1273 234836

Email: info@ryico.org

Board of Trustees

Aloys Manzi (Chair) Whole Year

Laura Craggs (Secretary) Part Year

Anna Chippendale (Treasurer) Whole Year

Neil Ansell Whole Year

Vivenie Niragira Whole Year

Daniel Godshaw Whole Year

Patrice Shema Part Year

Wafa Khan Part Year

Pauline Weir Part Year

CHARITABLE OBJECTIVES

To raise awareness of Rwandan culture, primarily in the Sussex community and advance education among young people in Rwanda through a resource centre providing advice on, but not by way of limitation, welfare rights and benefits, health matters, and training to provide skills to improve life and employment opportunities.

Vision

That young people in Rwanda are informed and empowered to make choices about their lives and that people in the United Kingdom (UK) understand Rwanda's history and present.

Mission

To improve the lives of vulnerable young people in Rwanda through supporting access to education, training and information; and to increase understanding of Rwanda's history and present outside the country.

GOVERNANCE STRUCTURE

rYico is governed by a model constitution for a Charitable Unincorporated Association. New trustees are appointed by the management committee. In the UK rYico operations are coordinated by a team of volunteers as well as one part time Volunteer Coordinator and governed by a board of trustees.

In 2011, Centre Marembo (CM) became registered in Rwanda as a national Non-Governmental Organisation (NGO) with its own board of trustees; this meant that the relationship between CM and rYico shifted this year. CM is no longer regarded as rYico's own project but as Rwandan local NGO (with a new name "Centre Marembo Association") that rYico is partnered with. However, CM still heavily depending on rYico's support that comes from UK donations. CM employs 12 paid staff and operations are coordinated by the centre manager.

A WORD FROM THE BOARD OF TRUSTEES

The year 2011 was a progressive year for rYico, as we continued to work closely with partners and stakeholders in providing effective support to the young boys and girls that we support in Kigali, Rwanda. The past year witnessed promising growth in our portfolio, the most noticeable of which was our success in securing a grant to run our biggest UK project to date, which will continue through to 2013.

Our main priority in the coming year is to keep widening rYico's sources of income with the aim of starting to build the new CM as soon as funds become available.

We sincerely hope that rYico will continue to grow so that we can expand our support services to more and more children and young people in Rwanda who need us. We truly believe rYico's battle to fully empower vulnerable children must continue.

EXECUTIVE SUMMARY

In response to enhanced business environment and high productivity, the economic growth in Rwanda throughout 2011 has been impressive, with GDP growth estimated at 8.6. However despite this successful story, the phenomenon of street children and vulnerability among young people continues. Help is still greatly needed in the areas of education, health and social care for children from poor and disadvantaged backgrounds.

rYico, now in its 8th year of operation, has successfully rolled out 2 major projects in the last reporting year which has greatly enhanced the employability and personal development of young people and individuals involved. However, due to the financial restraints of this independent charity the needs of the community are not being fully met. These projects have been funded in full by charitable organisations and personal individual donations. This report will aim to capture the key projects that these donations have gone towards.

Our activities in the UK continue to attract new supporters and students. We're still committed to organising UK events aimed at raising awareness, particularly through working alongside the Rwandan Community in the UK to commemorate the Rwandan 1994 genocide against Tutsi.

We would like to wholeheartedly thank rYico's friends and donors. We truly appreciate your help, and we are grateful for the trust you have placed in the charity. rYico's two projects are helping those who need it, and we hope to have the pleasure of your support for many years to come.

PROJECTS

rYico implemented two projects in the year under reporting. There have been no additional areas of focus. Below are the developments in the main focus areas for 2011.

PROJECT 1: Centre Marembo



CM remains unique in Kigali. The centre has created a niche for itself and continues to be highly regarded by the beneficiaries, the community and government alike. We are especially proud to report that rYico's focus on fundraising to revamp the domestic abuse refuge for young girls in 2011 was fruitful.

CM's seven main projects continue to change the lives of young people. These include: Umungongo House (UH), the Drop in Centre, the Youth Club, Vocational Training, the Centre Marembo Journal, the Family Planning initiative and the Integration Programme.

The most exciting development this past year has been the opportunity to purchase a piece of land on which the new centre will be built. The land was bought in July 2011 using half of the money from AALL Foundation's donation; for this we are truly grateful. Brighton University's architecture department has taken on the task of supporting rYico to design the new CM building on the purchased land. The design is currently in progress. Fundraising initiatives will follow to ensure that the building of the new facility is well underway.

Umungongo House



UH continues to be a highly regarded and vibrant centre due to the holistic approach to taking care of the children. It is noteworthy that at the end of 2011 UH, which then housed about 30 children, was contacted by the Kigali City Council requesting that five additional children to be supported. We are pleased to report that the new children have now settled into their new home and have been supported to resume their education.



We are proud again to announce that 2011 was a great year for children who worked hard for their national examination equivalent to England's GCSEs. As a result, 20 successfully secured their places at boarding school to pursuit their secondary qualification. This is a great achievement and sets an example for the other children to excel academically. There are currently about 40 children in total

attending secondary school that are helped by the centre. CM continues to emphasise education as essential part in the life of the children they support. CM predicts that the number of children who

will need educational support to access their secondary education will double in 2012. This is due to the lack of government funding for secondary education and high school fees that many young people from poor backgrounds cannot afford to pay.

Drop in Services



The drop-in service for street children changed its opening hours in 2011. It now opens on Saturday in response to the tougher government regulations prohibiting street children to be on the streets on week days. The centre ceased to operate on Tuesdays, in response to government regulations which require street children to be in school because of free primary education for all. There are currently about 70 children in the drop in, 28 children came from the local charity, *Ivuka Association*, a Rwandan local organisation who was barred from providing support to street children. Many children

from *Ivuka* previously received school fees, health insurance cover, and some training in Rwandan traditional ballet dance. Now with the support of a professional dance teacher and the children will soon be learning ballet again and participating in different events.

Vocational Training

CM consistently focused on capacity building and income generating activities in 2011. New products and new fashion designs were launched through the support of a volunteer from the UK on the Shop4Rwanda website. We have noted that relationships with the private sector have strengthened and our textile graduates are able to sell products at local businesses and help fill the skills gaps experienced by our teachers. At the current rate, we expect from the end of 2012 to secure contracts for our former students to supply uniforms and bags to schools and nurseries in Kigali. In addition, our UK website www.shop4rwanda.com will expand its range of toys as well as ladies and children clothes made at the centre.

Family Planning

An important element of CM's approach to tackling the problem of children living on the streets is working with vulnerable women to take control of their sexual health and reproductive needs. We have been able to distribute 1000 birth control necklaces made at the centre with the help of

AktionRegen. CM's manager and counsellors travelled to Ethiopia and Congo to train women on this particular subject. CM has already secured an order of 520 necklaces in Congo and Ethiopia. In 2012, CM will run workshops in many different parts of Rwanda in the use of these necklaces.

The Youth Journal

The CM journal provides advice, information and education to all. The 2011 grant supported rYico to implement a communications project which facilitated research and writing on specific topics pertinent to the development of young people. The topics are sourced from different sessions within youth clubs. Subsequently, three editions of the *Marembo Journal* were produced within the lifetime of the project. These focused on key thematic areas such as: relationships, HIV/AIDS and STI treatment and management, consequences of drug use among youth, reproductive health (including aspects of family planning) and attitudes held by some street children.

It is also noteworthy that the Youth Club project continues to expand with more members and plays a key role in building the capacity of young people to contribute into the planning, design, and dissemination of the journal.

Expansion of Programming

To keep up the momentum, rYico continued to seek funding to support young girls through housing and education opportunities as was previously the case for young boys. rYico in 2011 secured 3 years of funding for Umugongo House for Girls from Comic Relief, a registered charity in the UK. This will allow us provide refuge to up to 120 young girls. A professional counsellor will be retained to support the young people dealing with issues of sexual abuse and exploitation. The existing 4 girls living at the Umugongo House will be amongst the first to move into the new home.

PROJECT 2: Raising Awareness in the UK

Keeping Memories: The Rwandan Community in the UK

Since the last big awareness raising event, rYico has been steadily working towards sustaining the momentum to contribute to ‘Never Again’ campaign to ensure that the genocide of 1994 against Tutsi’s does not recur.



The Keeping Memories project, funded by the Heritage Lottery Fund, focuses on celebrating the rich heritage of the UK Rwandan community, as well as commemorating the 1994 Rwandan genocide and preserving the personal

accounts of those who experienced it. In 2011, the initial design of activities and work planning was completed to include: the collection of stories from those who experienced the genocide, community workshops, exhibitions of photographs, transcripts and interactive learning materials in various locations. The gathering of oral histories began at the end of the year in preparation for the production of the exhibition, book and website in 2012.

Fundraising in the UK



The team in the UK works to raise funds through different forums to fund project activities. Fundraising initiatives include a stall selling Shop4Rwanda products at the local market, music and club night events and sporting challenges. rYico is entirely run by volunteers and we are pleased that

we continue to attract new volunteers from a range of backgrounds every year. The volunteers bring enormous enthusiasm, help to make a positive difference to those for whom they volunteer and find the work varied and challenging. We found that 2011 was a good year for the recruitment of volunteers, especially from the University of Sussex who have allowed us to support a myriad of activities.



Shop4Rwanda

In 2011 Shop 4 Rwanda transformed its look with a new design, which has been a great success. The redevelopment of the site was supported by Soda Work. S4R also increased its product range to include products for not only women but also children and men.

FINANCE

We were again privileged in 2011 to receive a significant grant from the Aall Foundation, LO Wyn foundation and Bottletop which has helped to cover the cost of our projects during 2011 and allow us to maintain our reserves. Other income was generated primarily through public donations, small grant funding and craft sales.

The production of crafts at CM continues to grow and more products are being sent to the UK to sell through Shop4Rwanda.com. A new website is being developed and will be launched in June 2011. Administrative expenditure in the UK was kept to a minimum during 2010. Grants to Rwanda fell slightly on the 2009 figures, largely due to CM attracting funding in country.

Reserves policy

rYico's reserves policy states that the charity will endeavour to build reserves of at least four months operating expenditure. As of 31st December 2011 reserves equated to approximately four month's operating expenditure. We will aim to maintain this target.

PLANS FOR THE FUTURE

Our core mandate is to continue supporting children in need. To this end, rYico is keen to continuing assessing rYico and CM's needs and to strategize on ways to address these. Another priority is the continuous exploration of fundraising opportunities and ideas to facilitate the construction of the new buildings on the recently acquired piece of land. rYico is also keen to increase the number of partners whose focus is the improvement of girls health, especially through information and family planning services.

ACKNOWLEDGMENTS

Once again, rYico would like to thank everyone for their significant on-going contributions to supporting our project at CM. Following people and organisations that have made special efforts to support rYico's work:

- All our volunteers supporting rYico's work in the UK
- All our individual donors and regular supporters
- The Aall Foundation
- Bottletop
- The Lo Foundation
- Charlotte Wilson Memorial Fund
- Awards for All
- St Sampson's Church, Wiltshire
- Wootton Bassett Methodist Church, Wiltshire
- Alan Chippendale for financial auditing
- Gabriella Oakley
- David Russell
- All the international volunteers and visitors to the centre who have donated their time and energy

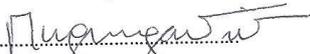
We are looking forward a wonderful 2012 for rYico and YOU.

SIGNATURE

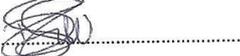
This report was approved by the trustees of rYico:

On (date): 29/10/2012

Name: VIVENIE MUGUNGA

Signature: 

Name: DANIEL GODSHAW

Signature: 



Rwanda Youth Information Community Organisation (RYIC) 1104274

Receipts and payments accounts

CC16a

For the period from 01/01/2011 To 31/12/2011

Section A Receipts and payments

	Unrestricted funds	Restricted funds	Endowment funds	Total funds	Last year
	to the nearest £	to the nearest £	to the nearest £	to the nearest £	to the nearest £
A1 Receipts					
Grant funding		71,820.91	0	71,821	35,808
Single donations	12,405	835.00	0	13,240	7,505
Regular donations	8,048	0.00	0	8,048	6,705
Gift Aid Tax Reclaim	0	0.00	0	0	2,347
Sale of crafts	2,724	0.00	0	2,724	2,889
Bank interest	4	2	0	7	6
	0	0	0	0	-
	0	0	0	0	-
Sub total (Gross income for AR)	23,182	72,658	0	95,840	55,260
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	23,182	72,658	-	95,840	55,260
A3 Payments					
UK Events - Marketing, admin, comms, venue hire	0.00	0.00	0.00	0.00	216
UK Office - Travel	704.13	452.07	0.00	1,156.20	95
UK Office - Admin, bank charges, subscriptions, insurance, training	2,089.10	1,234.90	0.00	3,324.00	1,096
UK Office - Marketing	58.72	0.00	0.00	58.72	441
UK Office - Communications	610.40	0.00	0.00	610.40	261
UK Office - Consultancy fees	7,564.15	7,960.97	0.00	15,525.12	4,000
UK Office - Rent	2,500.00	0.00	0.00	2,500.00	2,530
UK Office - Running costs of selling crafts	518.93	0.00	0.00	518.93	110
UK Office - Purchase of office equipment	0.00	1,826.24	0.00	1,826.24	1,074
Grant to Centre Marembo	0.00	41,744.02	0.00	41,744.02	31,434
Sub total	14,045.43	53,218.20	0.00	67,263.63	41,257
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	14,045.43	53,218.20	0.00	67,263.63	41,257.00
Net of receipts/(payments)	9,137	19,440.12	0	28,577	14,003
A5 Transfers between funds	0	0	0	0	0
A6 Cash funds last year end	24,450	10,529	0	34,979	20,976
Cash funds this year end	33,587	29,969.12	0	63,556	34,979

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	UK current account	22,542.83	23,221.34	-
	Paypal account - crafts	33.22		-
	Appeals account		6,747.78	-
	Reserves account	11,010.65	-	-
	Total cash funds	33,586.70	29,969.12	-

(agree balances with receipts and payments account(s))

OK OK OK

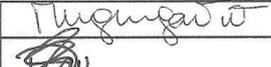
Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets	Gift Aid reclaim 2010 & 2011	2,912	-	-
	Stock at notional cost at 31/12/2011	758	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-
			-	-
			-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Laptop - August 2010	Restricted	1,074	644
	Desktop computer - December 2011	Restricted	420	336
	Camera - November 2011	Restricted	330	264
	Audio Equipment - November 2011	Restricted	825	660
			-	-
			-	-

Categories	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	VIVENIE MUZUNGA	29/10/2012
	DANIEL GODSHAW	29/10/12



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
RWANDAN YOUTH INFORMATION COMMUNITY ORGANISATION (RYICO)

On accounts for the year
ended

31st DECEMBER 2011

Charity no
(if any)

1104274

Set out on pages

1 - 2

(remember to include the page numbers of additional sheets)

**Respective
responsibilities of
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent
examiner's statement**

In connection with my examination, no matter has come to my attention (~~other than that disclosed below~~*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Alan P. Chippendale

Date:

15th APRIL 2012

Name:

ALAN PAUL CHIPPENDALE

Relevant professional
qualification(s) or body
(if any):

Give here brief details of any items that the examiner wishes to disclose.

— NONE —

Address:

9 WHARF ROAD
WROUGHTON
SWINDON SN4 9LE

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.